

# HOMEOWNERS ASSOCIATION ANNUAL MEETING 2019



## TO ALL OWNERS OF RECORD OF OAK HILLS HOMEOWNERS ASSOCIATION

All owners are hereby advised that the Annual Meeting of the Oak Hills Homeowners Association is called as follows:

**DATE:** TUESDAY, MAY 14, 2019  
**TIME:** SIGN-IN 6:30 P.M.; CALL TO ORDER AT 7:00 P.M.  
**PLACE:** OAK HILLS RECREATION CENTER  
2400 NW 153<sup>rd</sup> AVENUE  
BEAVERTON, OREGON 97006

**Increase in HOA fees for 2019-2020 Fiscal Year:** See enclosed Dues Increase proposal.

**Board Member Election:** Three positions on the Board of Directors will be open for election, and three Directors will be elected to serve three-year terms. The terms of Directors Sheila Brewer, Terri Danowski, and Linda Marshall will expire as of the Annual Meeting. Sheila Brewer and Terri Danowski have accepted nominations to run for additional terms. Jana Carlson and Gerry Reeve have also accepted nominations to run for a term on the Board. Enclosed is a directed proxy to be used for voting this year. Nominations will also be accepted from the floor at the meeting.

**2018 Draft Meeting Minutes:** The draft minutes from the 2018 Annual Meeting are included in this mailing and have been posted on the website at [oakhillsoregon.com](http://oakhillsoregon.com). Please take a moment to review the minutes. *A motion can be made by any owner to waive the reading of the minutes if they have been circulated and made available prior to the meeting.*

**Voting Rights:** The Bylaws state that each owner entitled to vote may do so "either in person or by agent or agents authorized by a written proxy." Therefore, in accordance with Article IX (b) of the Bylaws, an owner MUST be present at the meeting in order to vote. If an owner is unable to attend the May 14<sup>th</sup> meeting, he/she may assign their voting rights to another person by way of a directed proxy (enclosed) to vote in their place. The person holding a directed proxy shall vote in accordance with the directions given in the proxy. **Proxies must be received in the offices of CMI by May 13, 2019, or presented at the Annual Meeting sign-in.** Please contact Nancy La Voie at CMI (503-445-1102, [nancyl@communitymgt.com](mailto:nancyl@communitymgt.com)) with any questions about the directed proxy ballot.

## SCHEDULE OF EVENTS

6:30 p.m.	Childcare open (Community Room) – until 9 p.m. Pre-meeting events (Gym) <ul style="list-style-type: none"><li>• Sign-in with CMI</li><li>• Lite appetizers</li><li>• Recreation programs information</li><li>• Board Director meet/greet</li></ul>
7 p.m.	MEETING START (GYM) <b>AGENDA</b> <ol style="list-style-type: none"><li>I. CALL TO ORDER (PRESIDENT)</li><li>II. PROOF OF NOTICE OF MEETING (CMI)</li><li>III. READING OF 2018 ANNUAL MEETING MINUTES (SECRETARY)</li><li>IV. OHHA STAFF AND VOLUNTEER RECOGNITION (DIRECTORS)</li><li>V. ANNUAL ASSESSMENT INCREASE: VOTE (PRESIDENT)</li><li>VI. BOARD CANDIDATE INTRODUCTIONS, CALL FOR ADDITIONAL CANDIDATES: VOTE (PRESIDENT)</li><li>VII. SELECTION OF ELECTION INSPECTORS (PRESIDENT)</li><li>VIII. BALLOT COLLECTION: ANNUAL ASSESSMENT INCREASE, 3 BOARD DIRECTORS (CMI)</li><li>IX. BOARD DIRECTOR UPDATES (DIRECTORS)</li><li>X. NEW BUSINESS: IRS REVENUE RULING 70-604 (SECRETARY)</li><li>XI. HOMEOWNERS' FORUM</li><li>XII. ELECTION RESULTS (CMI)</li><li>XIII. REMAINING HOMEOWNER FORUM, UNTIL ALL HEARD</li><li>XIV. ADJOURNMENT</li></ol> DIRECTOR'S ORGANIZATIONAL MEETING IMMEDIATELY FOLLOWS